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William C. Harvey M.S.

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This book will help teachers, counselors, administrators, and other school employees communicate with students who have Spanish as their first language and speak little or no English. Expanded and updated in this new edition, the book introduces the fundamentals of Spanish conversational speech and word order. Next it familiarizes the reader with often-used phrases that relate to everyday school situations. Separate chapters emphasize Spanish words and phrases that are most useful for dealing with preschool and elementary-grades students, and then for middle school and high school students. Remaining chapters deal with words and phrases pertaining to guidance counseling, health issues, career guidance, college assistance, and extracurricular activities. For teachers who have no Spanish but need to pick up Spanish communication skills in a hurry, here is an ideal way to start.



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